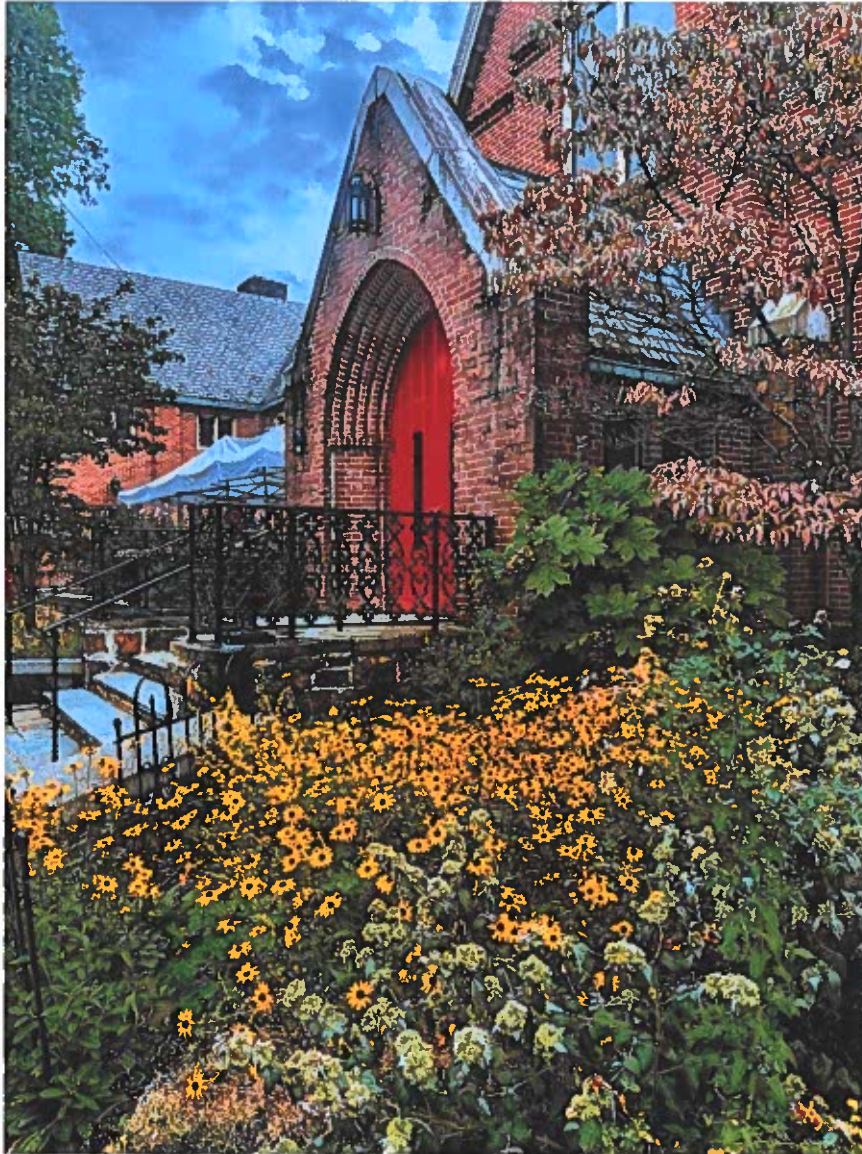


THE ANNUAL PARISH REPORT



TRINITY EPISCOPAL CHURCH

44 East Market Street
Bethlehem, PA 18018

*A Community of God's People
All are Welcome*

January 16, 2022

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**Annual Meeting of
Trinity Episcopal Church**
44 East Market Street, Bethlehem PA 18018

January 16, 2022

AGENDA

OPENING PRAYER The Rev. Dr. Pamela Payne, Rector

MINUTES OF THE 2021 ANNUAL MEETING Joanne Gulya, Jr. Warden

REPORT OF NOMINATING COMMITTEE Ross Mangina, Sr. Warden

Nominations for Vestry

- 1) Sara Klingner
- 2) Ken Grieshaber

THE RECTOR'S REPORT The Rev. Dr. Pamela Payne, Rector

FINANCIAL REPORT Karen Ernst, Treasurer

CLOSING PRAYER The Rev. Dr. Pamela Payne, Rector

ADJOURNMENT

CENTENNIAL FUND

Last year the vestry decided to postpone awarding the 2020 Centennial Fund grant because the parish was unable to meet in person. Since we found ourselves in the same circumstances this year, the vestry voted to combine the 2020 and 2021 Centennial grants, along with additional outreach funds, into an award to Episcopal Relief and Development to be used towards aiding victims of the recent tornado disaster.

Trinity Episcopal Church
Minutes of the Proceedings of the Annual Meeting
January 17, 2021
Rob Baser, Clerk of the Vestry

The Rev. Dr. Pamela Payne, Rector called the meeting to order.

Rector Pam led the gathering in the opening prayer.

The Minutes of the 2020 Annual meeting were presented by Joanne. Bill Hontz moved to accept the minutes with second by Marcie Lightwood, and the minutes were accepted as amended.

The nominating committee presented the following individuals for the three open seats on the Vestry:

Bill Hontz
Lynn Piccolo
Pat Sisson
Sarah Klingner—fulfilling an unexpired term

Rob Baser cast the unanimous vote to accept these nominees

Rector Pam presented the Rector's Report, which can be found in the Annual Report booklet.

Karen Ernst then presented the financial report with a look back to 2020 and a look forward to 2021. Dick Ditterline moved to receive the report, and Sue Mangina seconded. The Financial report was received by unanimous acclaim.

The committee reports for 2020 were presented as part of the Annual Report booklet provided to each member of the congregation in attendance.

Pam offered grateful thanks for the Vestry, Karen Ernst, Rick Weaver for his service as Clerk of the Vestry, Millard Cook, and the videographers.

Barry Smith gave an update on the Soup Kitchen.

Rector Pam led us in a closing prayer, and Ross Mangina adjourned the meeting.

The Rector's Report
The Rev. Dr. Pamela Payne, Rector

The church of Christ, in every age,
beset by change but Spirit led,
must claim and test its heritage
and keep on rising from the dead.

(Fred Pratt Green, 1969)

The first stanza of Fred Pratt Green's beautiful hymn seems particularly appropriate these days. It reminds us that the Resurrection of Jesus was harbinger of our own continuing rebirth in God's realm, and that, with God's help and our own stubborn persistence and creativity, the *universal* Church and our *local* church will always find ways to pivot and adapt to the challenges we face on this fragile earth, our island home.

When 2021 began, the pandemic was surging. While we had worshiped in person for a few months in 2020, we found it necessary to return to livestreamed worship in November of 2020 because of that surge. Yet we knew vaccines were on the horizon, so we hoped that Covid infections would abate as vaccines became available and more and more of us were vaccinated. Indeed, by mid-spring 2021, infection rates diminished dramatically. The Trinity Covid Protocol Task Force met and decided—as Diocesan protocol advised we could—that it would be safe to have public worship again.

We began on Pentecost Sunday, with a lovely outdoor service in Trinity's Memorial Garden. Sixty-six people were present, dressed in various shades of red, orange, and yellow, and we celebrated the Eucharist in joy, with reception afterward.

The next Sunday was Trinity Sunday, our title feast day. This day we initiated our first indoor, in-person service since late November 2020, and have been meeting inside for all three of our weekend services ever since. At first, masks were required only of those who were unvaccinated. However, because of resistance to the Covid vaccine, variants of the disease emerged, the latest of which—Omicron—is extremely transmissible and highly dangerous for children, the immune compromised, and all non-vaccinated people. Effective January 3, 2022, we decided to end all congregational and choral singing, and encouraged people to watch via livestream if they felt ill, or safer at home. Because the nationwide resurgence is so dangerous, we plan to continue with these practices until the infection rates are drastically reduced.

Despite all this, Trinity Episcopal Church still engages in high-quality worship, spiritual formation, and ministry.

- We meet each week to proclaim the Word and celebrate the Eucharist, surrounded by beautiful music provided by our choral singers led by Aram Basmajian. Several things come to mind:

1. We began Holy Week on Sunday of the Passion, Palm Sunday. We tried a different approach to the extended reading of the Passion Narrative. We kept the proclamation of the Word to the Palm Sunday reading, and then on Monday, Tuesday, and Wednesday of Holy Week, I (Pam) offered three short Vimeo recordings of St. Mark's Passion narrative. This gave us a chance to take a closer look at the Passion and seek to honor Jesus' own religious heritage in a deeper way.

2. With help from our IT personnel, we pre-recorded Maundy Thursday, Good Friday, and Easter Sunday services, so more people could attend, and we could have a larger group of singers present for the Easter Sunday service.

3. On Sunday, July 25, 2021, we welcomed The Rt. Rev. Kevin Nichols, Bishop of the Diocese of Bethlehem, for an ecclesial visit long-postponed from March 2020. Bishop Kevin confirmed three persons and welcomed four others.

Confirmed: Cindy Draughon, Mike McGuinness, Molly Murphy

Received: Barbara and David Kearns, Sarah Abraham and Renee Serencsits

4. As always, our Altar Guild, rejuvenated with new members, help us to worship God in the beauty of holiness by keeping our paraments and linens in good condition, by changing the paraments as needed each season, and by preparing our altar each week for the Eucharist. We are grateful to each member, and especially to Sara Klingner, who as Verger is generous with her time, and diligent in her efforts.

- We had a great Bible study over the summer of 2020 that was consistently attended.
- We had a three-week Season of Creation in the fall, to remind us how important our work remains in that area.
- We joined with Cathedral Church of the Nativity to form the Lehigh Valley GreenFaith Circle and engaged in several direct actions during the year to seek an end to global warming, other forms of ecological degradation, and the practices that contribute.
- A faithful group of volunteers provided food for fellowship hour after the 10:30 a.m. Sunday service. We continued this practice until we decided that because we had to take off our masks to eat, it would be better to suspend fellowship hour until the infection rate goes down again. We are so grateful for the faithfulness of those who weekly took on this ministry, and look forward to resuming this hour when the infection rates diminish.
- Fund-raising activities continued this year. Junior Warden Joanne Gulya led the faithful band of parking attendants for MusikFest in early August. Pat Sisson continued in the Scrip ministry

for those who enjoy the option of purchasing gift cards for Christmas and other events. Scrip returns a percentage of the face value of the cards to the church.

- Our Stewardship Committee guided us through our stewardship season, inviting us to make pledges for the upcoming year and to understand our gifts as a spiritual discipline. And our Finance Committee, as always, guides us in determining the most appropriate and efficient ways to utilize the funds pledged. We are grateful to both Committees, and to our Bookkeeper and Treasurer Karen Ernst who ably assists us in these essential ministries.
- The Soup Kitchen continued its mission and ministry to our daily guests, with take-out lunches for anyone who needs them.

Trinity Soup Kitchen has come under the ownership and care of New Bethany Ministries. It will remain at Trinity Church until New Bethany is able to expand its own ministries to the north side of Bethlehem, which is part of their strategic long-term plan. Laura Stoudt was hired as Soup Kitchen Coordinator Director of NBM's Northside Ministries, and the Soup Kitchen will retain the name *Trinity* to honor the legacy of the parish's over-30-year commitment to this mission. Our church will contribute substantial funds each year to NBH to assist them in their operation of the Soup Kitchen. So while NBH has the primary ownership and responsibility for the Soup Kitchen, Trinity remains active and engaged in this ministry.

In 2021, Trinity Episcopal Church has been resilient and persistent in walking the way of Jesus. We have said good-bye to several members who have moved away, or moved on in various ways, and we feel sadness in these changes. But we have also welcomed new members this year, and received them with great joy. We persist in believing that God is not finished with either the Church Universal or with Trinity Church, and so we move forward in whatever way we can, seeking new possibilities that inevitably arise. And we rise with them. Thanks be to God.

The Treasurer's Report for 2021 **Karen L. Ernst, Treasurer**

Thank you to everyone who continue to faithfully support Trinity Parish with their pledges and offerings. The 2021 Financial Report follows this report.

A very heartfelt thank you to Ann Szmania who provides untiring assistance to the work of the parish treasurer. Thank you also to the counters who returned to service in mid-2021 – Steve Filko, Ross Mangina, Sandy Mesics, and Ann Szmania.

2021 Year End Giving Statements will be mailed by the end of January 2022.

The Trinity Realm site provides up to date information about pledge balances and offerings. **Members who have created their online accounts can find this information**

under “Giving.” Member giving information is secure—accessible only to that member or spouse of the member. All members with emails were sent invitations both via regular mail and email in January of 2021. Many members have not yet followed through on creating their online accounts. For more information: <https://www.trinitybeth.org/realm>.

The annual audit of financial records was completed for 2020 in the fall of 2021 by the CPA firm, Hutchinson, Gillahan & Freeh PC of Quakertown, PA.

Stewardship Campaign for 2022

- **Results from the 2022 Campaign** – as of 12/31/2021
- 58 pledge cards totaling \$177,686 – average of \$3,064 per pledge
- **Results from the 2021 Campaign** – as of 12/31/2020
- 66 pledge cards totaling \$182,153 – average of \$2,760 per pledge
- **Results from the 2020 Campaign**
- 71 pledge cards totaling \$213,250 – average of \$3,004 per pledge

Pledge amounts may be updated by sending an email to bookkeeper@trinitybeth.org.

The 2022 Operating Budget was adopted by the Vestry at its 12/14/2021 meeting. Several categories which were suspended for 2021 have been restored.

The complete Financial Report from the Treasurer will be included as an appendix.

Communications and IT Millard Cook, Parish Administrator

We moved to the Realm Church Management System, which many of the parishes in the Episcopal Diocese of Bethlehem have begun to adapt. It is an upgrade to the ACS System which we had used for many years. It allows for the parishioners to login via the web, or the Realm App, to view directory information, to view their own giving information, and to send and receive messages. Our parishioners have been slow to accept the invitation to connect, and we are hoping that during this coming year we will be able to increase the numbers of parishioners who are accessing the program.

We intentionally chose to stop producing the printed directories because they were no longer up to date within just a few days of publication. They also are expensive to print and are not “green.”

We continue to have good responses to the weekly edition of *Tidings from Trinity* which the Rector sends out each week. Our “open rate” is consistently above the national rate. We also continue to

have an active online community which watches the livestreaming of the 10:30 a.m. Eucharist each Sunday morning. This past year, Tim Rousseau, who had served as a Digital Media Technician accepted another position elsewhere. We thank Tim for his service, and continue to depend on Matt Golomb, our current Digital Media Technician.

We have experienced limitations with Square Space, the company which provides our webpages, and are hoping to explore other options this year which will be more easily customizable and user-friendly. It is hoped to find an option which will more closely resemble the branded newsletter templates which were produced for us by Constant Contact. Because there are a number of parishioners who lack access to the internet, or the ability to easily use it, we are planning to begin a simplified monthly digest of *Tidings* to mail to those who are not on the internet.

We have made several IT upgrades during this past year. Most of them were required when technology we had previously used became obsolete. They continue to allow us access to the HVAC system (internally and remotely), and to the security system. Proposed projects could allow us to upgrade the cameras at each of the doors and, thus, to provide a greater conformity to the Episcopal Church's "Safe Church" initiative. We did encounter a number of problems as a result of the installation of the new Kitchen Door, but, in the end, they appear to have been successfully resolved. We continue to struggle with the occasional problem with electricity in the Historic District, and with the inexplicable problems occasionally produced by heavy rains.

Music

Aram Basmadjian, Director of Music

2021 was another challenging year from a musical perspective due to the indefinite suspension of the Senior Choir because of Covid-19. With widespread vaccination occurring, the Vestry permitted a small choir, consisting of just our section leaders, to sing and lead music during worship. My hope had been to reconvene the full Senior Choir in time for our Christmas Eve services. However, due to the transmissibility of the new Omicron variant, this has not been possible. For a short period of time, congregational singing did resume, but that was short-lived. In fact, we are now temporarily back to a single cantor at the 10:30 am service until further notice.

I am thankful to Bailey Fulginiti, Stacey Gabel, Christina and Mark Shoemaker, Andrew Roberts, and Jonathan Boksan for all their hard work and dedication to making great music at Trinity during these challenging times. We continue to expand the musical library of choral anthems and look forward to a time when the Senior Choir can resume singing and leading worship at Trinity. Thank you for the opportunity to continue serving Trinity Episcopal Church.

Make a joyful noise to the Lord, all the earth!
Serve the Lord with gladness! Come into his presence with singing! (Psalm 100:1-2)

Trinity Handbell Choir 2021

Many thanks to the Trinity Handbell Choir for their long hours of practice. They offered the Musical Prelude for the Third Sunday of Advent on December 12, 2021 and had prepared to play at the beginning of the new year. Due to the Omicron surge, they were not able to play. We are hoping that they will be able to become active once again in the near future. Those participating this past year were:

Trinity Bell Choir

Jeanne Deets
Carolee Garcia
Jose Garcia
George Kondash
Hattye Magee
Sue Mangina
Joyce Meinke
Molly Murphy
Lynn Piccolo
Mark Shoemaker
Rick Weaver

Fundraising
Joanne Gulya

Muskifest Parking

Despite COVID, we had another successful event for Muskifest parking this year. We made a grand total of \$1,804.00 with Sunday, August 4th being the largest daily intake with \$358.00. Intake fluctuated greatly day by day, a combination of the weather and a hesitation to attend. Sixty shift positions were covered by 18 volunteers, who parked a total of 328 cars. The fee of \$5.00 was competitive with other parking spots in the area. Donations were up quite a bit from prior years which helped boost our efforts. We had a lot of comments about parking at Trinity to help our outreach and some would “rather give it to the church.”

Thanks to the counters who deciphered the envelopes and recorded the earnings. Couldn't do it without you.

Most importantly, I would like to thank my car shepherds who made the Musikfest Parking Project the success that it was. You have my sincere gratitude.

Christmas Wreath Sale

According to my sources, the Christmas Wreath Sale was a success netting \$518.00. My thanks to Gary Becker for spearheading this event for Trinity.

Scrip Sale

Through the persistent efforts of our "Scrip Keeper," Pat Sisson, Trinity has netted a profit of \$500.00 for the scrip program. This no-fuss-no-muss year-around event is a great way to help fund many of Trinity's programs without additional expense to your budget. Scrip cards are purchased at face value and Trinity then receives a percentage of that value into our account with the company that runs the program. So think of us the next time you buy groceries, gas, eat out, need a gift, etc.

Pastoral Care Report

Pamela Payne, Rector and Sr. Ruth Draughon, n/SSG

The Pastoral Care Committee ministers to church members who need assistance because of illness or being homebound. In the past, this always included Sunday Altar flower delivery, Lay Eucharistic Visitors, monthly notes to the homebound, birthday cards to all parishioners, and notes to our college and members of the military. The committee also distributes grants from its endowment established by former parishioner Dr. Albert May. This year it donated \$800 from that endowment to Thomas Jefferson Middle school in Bethlehem.

During the pandemic, however, some of the above activities have been suspended due to Covid protocols as well as the gradual shrinking of our volunteer pool. The shifting of our congregational demographic has also meant that most cards and notes go out to those who are ill, homebound, or having birthdays, but fewer go to college students or military members.

Despite the pandemic and decline in its membership, the Pastoral Care Committee has still welcomed several new members in the past few years. We are so grateful for their service and generosity of spirit.

During our final meeting of 2021, the Pastoral Care Committee agreed to enter a time of discernment about the future of the Committee. This time includes a suspension of meetings until

we come together in the first half of 2022 to develop a transition of purpose and action for the Committee. This transition will include shifting our focus from predominantly administrative action to actual pastoral care and companionship for those in the parish in need of such ministry. This kind of focus will require intention and training for those who want to engage in it. But we believe this shift will address the deeper purpose and intent of pastoral care ministry in this congregation.

Please pray for us as we make this transition, and if you are interested in pursuing this type of lay-led pastoral care, please contact Pam or Sister Ruth (Cindy Draughon) for more information.

Soup Kitchen Discernment Task Force Report **Barry Smith**

Over a year ago our Vestry began a discernment process to find a way to continue our Soup Kitchen. If you recall, our primary grantor ceased to exist, eliminating our major funding source, and making it impossible to continue this outreach program. As a result, Trinity's Soup Kitchen Task Force and New Bethany Ministries, a south side charitable outreach organization, entered into discussions to determine the feasibility of continuing the Soup Kitchen since New Bethany Ministries in the past has been receptive to expanding its services to the north side. These discussions have been successful.

Effective January 1, 2022, New Bethany Ministries assumed financial operation of the soup kitchen; however, Trinity's facility will continue to be used until another location favorable to New Bethany can be secured. Per the lease agreement, New Bethany Ministries is currently renting our space. Laura Stoudt, an employee of New Bethany Ministries, will serve as the North Side Services Coordinator and oversee the operation of the soup kitchen which will continue to carry the Trinity name to honor our long-standing commitment to this important outreach program. Please keep our new shared ministry in your prayers. Trinity is fortunate to have found a path forward to continue this important program.

Soup Kitchen – 2021 **Laura Stoudt, Soup Kitchen Coordinator**

Amidst changes in leadership and the COVID pandemic, the Trinity Soup Kitchen served over 16,000 meals in 2021. All meals continue to be served safely, to-go style, through a window of the church that has been adapted as a service window. Dedicated volunteers and gracious donors in our community have helped to keep the kitchen going through continuously uncertain times. Through the summer we received beautiful, fresh produce from the Bethlehem Health Bureau and St. Luke's Hospital's CSA program. Some generous gardeners also contributed their excess harvest

(not limited to, but including, a 10-pound sweet potato). Thanks to a course at Cedar Crest College in social justice, nine students volunteered at the soup kitchen during their fall semester. In November, the St. Vincent de Paul Society donated their time and supplies, providing coats, hats and gloves to guests of the soup kitchen. Many other community members and friends of the kitchen have donated their gently used winter items as well.

New and longstanding guests of the soup kitchen regularly express their gratitude for the food and community that Trinity Soup Kitchen provides.

The Trinity Soup Kitchen is deeply dependent upon our terrific volunteers—who come to us from all walks of life and who faithfully serve our guests every day. We are so grateful to them and so glad for their generosity of time, talent, and graciousness.



DATES TO REMEMBER

January 2022

January 16—Annual Meeting

March 2022

March 1—Shrove Tuesday*

March 2—Ash Wednesday*

April 2022

April 10—Sunday of the Passion: Palm Sunday

April 14—Maundy Thursday

April 15—Good Friday Stations of the Cross and Good Friday Service

April 16—The Great Vigil of Easter*

April 17—Easter Sunday

May 2022

May 26—Ascension Day

June 2022

June 5—The Day of Pentecost

June 12 Trinity Sunday—Title Feast of the Parish

*Subject to change, depending on the state of the pandemic

Trinity Episcopal Church
2021 Year End Financial Statement

TREASURER'S REPORT
Submitted by Karen L. Ernst

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Trinity Episcopal Church Bethlehem

Operating Fund Detail of Actual to Budget for the Year 2021

Annual Budget		YTD Actual	YTD Budget	Variance
REVENUE				
1,500.00	Plate Offerings	1,903.08	1,500.00	403.08
218,953.00	Pledges & Other Giving	227,688.23	218,953.00	8,735.23
0.00	Prior Year Pledges	1,895.00	0.00	1,895.00
500.00	Rentals / Donations	2,285.00	500.00	1,785.00
16,250.00	Soup Kitchen	16,260.00	16,250.00	10.00
62,000.00	Disbmts fm Investments	62,004.00	62,000.00	4.00
22,000.00	Disbmts fm Whittier Bequest	22,008.00	22,000.00	8.00
6,500.00	Disbmts fm E Knisely Trust	11,659.68	6,500.00	5,159.68
1,000.00	Disbmts fm Yurchak Family Mem'l	1,065.00	1,000.00	65.00
500.00	Fund Raising	3,571.22	500.00	3,071.22
<hr/>				
329,203.00	TOTAL REVENUE	350,339.21	329,203.00	21,136.21
EXPENSES				
<i><u>Ministry Beyond</u></i>				
10,790.00	Acceptance	10,790.04	10,790.00	-0.04
43,162.00	Assessment	41,458.45	43,162.00	1,703.55
1,500.00	Outreach	1,500.00	1,500.00	0.00
11,150.00	Soup Kitchen Outreach (Utilities)	11,160.00	11,150.00	-10.00
<hr/>				
66,602.00	<i>Total Ministry Beyond</i>	64,908.49	66,602.00	1,693.51
<i><u>Parish Life</u></i>				
1,500.00	Christian Formation	43.46	1,500.00	1,456.54
725.00	Altar Supplies	285.43	725.00	439.57
1,500.00	Music	669.90	1,500.00	830.10
1,500.00	Worship	1,403.77	1,500.00	96.23
275.00	Pastoral Care	90.00	275.00	185.00
500.00	Evangelism	565.31	500.00	-65.31
1,500.00	Stewardship	563.62	1,500.00	936.38
0.00	Hospitality/Fellowship	0.00	0.00	0.00
<hr/>				
7,500.00	<i>Total Parish Life</i>	3,621.49	7,500.00	3,878.51

Trinity Episcopal Church Bethlehem

Operating Fund Detail of Actual to Budget for the Year 2021

Annual Budget		YTD Actual	YTD Budget	Variance
	<u>Property</u>			
13,600.00	Property Insurance	13,886.50	13,600.00	-286.50
10,000.00	Utilities	9,507.84	10,000.00	492.16
5,000.00	Property Maintenance	17,571.30	5,000.00	-12,571.30
0.00	Music R&M Reserve	0.00	0.00	0.00
<hr/>				
28,600.00	Total Property	40,965.64	28,600.00	-12,365.64
	<u>Operating</u>			
0.00	Parish Audit Reserve	0.00	0.00	0.00
9,000.00	Supplies, Financial	10,519.70	9,000.00	-1,519.70
8,800.00	Supplies, Office	7,669.82	8,800.00	1,130.18
2,500.00	Communications	2,764.60	2,500.00	-264.60
1,500.00	IT Technology Support	849.44	1,500.00	650.56
250.00	Postage	388.00	250.00	-138.00
3,800.00	Telecommunications	4,255.86	3,800.00	-455.86
150.00	Diocesan Convention/Vestry Events	0.00	150.00	150.00
<hr/>				
26,000.00	Total Operating	26,447.42	26,000.00	-447.42
	<u>Salaries & Benefits</u>			
42,511.00	Rector Salary	42,511.04	42,511.00	-0.04
35,000.00	Rector Housing	35,000.16	35,000.00	-0.16
5,930.00	Rector FICA Contribution	5,930.08	5,930.00	-0.08
15,019.00	Rector Pension	16,271.06	15,019.00	-1,252.06
16,150.00	Rector Benefits	11,206.49	16,150.00	4,943.51
46,365.00	Parish Administration	46,365.02	46,365.00	-0.02
20,870.00	Parish Administration Benefits	20,742.02	20,870.00	127.98
17,191.00	Custodial Services	17,885.46	17,191.00	-694.46
1,465.00	Custodial Services Benefits	1,549.46	1,465.00	-84.46
<hr/>				
200,501.00	Total Salaries & Benefits	197,460.79	200,501.00	3,040.21
<hr/>				
329,203.00	TOTAL EXPENSES	333,403.83	329,203.00	-4,200.83
<hr/>				
0.00	EXCESS(DEFICIT) PERIOD	16,935.38	0.00	16,935.38

Trinity Episcopal Church Bethlehem

BALANCE SHEET		
	12/31/2021	12/31/2020
Cash		
Trinity Operating Funds	\$119,340.22	\$126,793.92
Trinity Restricted Funds	49,833.52	66,804.37
Soup Kitchen Operating	31,384.57	7,120.86
Soup Kitchen Money Market	64,056.22	157,400.73
Total Bank Accts Cash	\$264,614.53	\$358,119.88
Rector's Discretionary Fund	2,233.22	5,038.47
Total Discretionary Accounts	\$2,233.22	\$5,038.47
Total Cash	\$266,847.75	\$363,158.35
Investments - Market Value		
Temporarily Restricted Funds		
Diocesan Investment Trust		
E Boyd Bequest #250	60,596.61	55,989.96
Memorials Fund #271	96,268.61	88,950.11
Tracy Bequest Capital #309	445,724.43	431,272.01
Monies in Vanguard 1	1,498,954.56	1,318,941.04
Totals Temporarily Restricted	\$2,101,544.21	\$1,895,153.12
Permanently Restricted Funds		
Diocesan Investment Trust		
Rector's Discretionary #268	38,117.62	35,219.86
WLewis Pastoral Care #257 2	67,864.74	63,536.86
M Arnold Altar Guild #269	13,601.30	12,567.31
Yurchak Family Meml #302 2	30,641.77	29,062.75
Soup Kitchen #303 3	52,817.02	50,051.58
Elevator #324	14,935.14	13,799.74
Centennial #328 2	33,416.18	32,072.21
S K Tarby Meml #333 3	56,727.48	54,479.38
Monies in Vanguard		
Altar 1	25,295.53	22,255.72
Artist in Residence 4	2,114,853.21	1,890,286.56
Music 1	23,904.21	21,031.60
Housing Allowance 1	216,840.87	190,782.67
Whittier Outreach	723,113.67	634,858.70
Whittier Rectors	326,015.72	317,008.34
Whittier UnBudgeted	389,696.63	337,457.92
Whittier UnRestricted 1	623,625.12	552,199.32
Totals Permanently Restricted	\$4,751,466.21	\$4,256,670.52
Total Investments	\$6,853,010.42	\$6,151,823.64
Total Assets	\$7,119,858.17	\$6,514,981.99

1 - Monthly to Operating 2 - Quarterly to Named Funds
 3- Quarterly to Soup Kitchen 4 - Monthly for Artist in Residence

Trinity Episcopal Church Bethlehem

<u>Invesments Distributions and Deferred Income</u>		
<u>Distributions</u>	YTD	YTD
*Temporarily Restricted	52,647.00	43,022.90
*Permanently Restricted	9,357.00	7,647.10
*Artist in Residence	83,443.65	61,306.84
*Whittier Outreach	9,528.84	18,000.00
*Whittier Rectors	10,000.00	15,000.00
*Whittier Unbudgeted	0.00	0.00
*Whittier UnRestricted	22,008.00	18,750.00
<u>Total Distributions</u>	136,469.85	163,726.84
<u>Deferred Income</u>	YTD	YTD
<u>Dividends & Interest</u>		
*Temporarily Restricted	22,824.37	19,638.30
*Permanently Restricted	4,063.02	3,491.96
*Artist in Residence	31,350.52	27,374.88
*Whittier Outreach	13,138.65	8,894.60
*Whittier Rectors	6,534.57	4,589.33
*Whittier Unbudgeted	7,026.59	4,673.43
*Whittier UnRestricted	12,461.69	8,585.66
<u>Total Dividends & Interest</u>	97,399.41	77,248.16

The Diocesan Investment Trust 2021 Quarter 4 Statement
was not available prior to Annual Meeting Report production.
DIT Funds amounts for 2021 year end reflect 2021 Q3 amounts.

Trinity Episcopal Church Bethlehem

<p><u>NonOperating Designated Funds</u> <u>Statement of Receipts, Expenses, Transfers</u> For the Year 2021</p>
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Beginning Balance		Y T D Revenue / Transfers	Y T D Expense / Transfers	Ending Balance
	<i>CUSTODY ACCOUNT</i>			
11,203.25	Memorials & Honorariums	100.00	6,144.56	5,158.69
2,342.82	Easter/Christmas Holy Days Flowers Music	1,655.00	1,690.00	2,307.82
85.95	Music Program - Choir Robes	0.00	0.00	85.95
10,358.62	Music Program - Concert Series	0.00	0.00	10,358.62
1,038.40	Music Program - Section Leaders	0.00	0.00	1,038.40
800.00	Music Program - Amahl Production	0.00	0.00	800.00
1,273.24	Outreach Centennial Fund	1,697.92	2,971.16	0.00
0.00	Outreach Crop Walk	0.00	0.00	0.00
95.00	Outreach Good Friday	115.00	185.00	25.00
0.00	Parish - Altar Flowers	1,466.00	1,466.00	0.00
1,828.16	Parish - Altar Fund	0.00	381.95	1,446.21
178.00	Parish - Daughters of the King	0.00	0.00	178.00
1,603.12	Parish - Health Ministry	0.00	0.00	1,603.12
3,807.53	Parish - Hospitality Ministry	0.00	0.00	3,807.53
2,213.51	Parish - Pastoral Care	305.00	925.00	1,593.51
0.00	Parish - Pastoral Care - Lewis/May DIT	1,179.80	0.00	1,179.80
0.00	Reserve Cap Project Emergency Lighting	7,885.00	7,885.00	0.00
0.00	Reserve Cap Furnace Boiler System	27,200.16	27,200.16	0.00
0.00	Reserve Cap Project Roof Repairs	15,860.00	15,860.00	0.00
0.00	Reserve Cap Project Security System	4,908.93	4,908.93	0.00
1,262.87	Reserve Library / Office Renovations	0.00	452.80	810.07
11,697.83	Reserve Tracy Bequest	45,000.00	55,854.09	843.74
263.29	Reserve W Lewis Mem'l (Interest)	6.52	0.00	269.81
4,758.22	Reserve Music R&M Reserve	0.00	0.00	4,758.22
4,820.00	Reserve Parish Audit	500.00	1,725.00	3,595.00
1,717.88	Reserve Memorial Garden	0.00	0.00	1,717.88
0.00	Transfer Soup Kitchen Funds	25,952.68	25,952.68	0.00
0.00	Trinity Discretionary Funds - Rector	7,966.92	7,966.92	0.00
236.37	Vestry Fund Raising SCRIP	3,575.00	3,811.37	0.00
0.00	Whittier Outreach Fund	14,000.00	14,000.00	0.00
5,220.31	Whittier Rector Disc Fund	10,000.00	6,964.16	8,256.15
0.00	Whittier UnBudgeted Fund	0.00	0.00	0.00
0.00	Whittier UnRestricted Fund	0.00	0.00	0.00
\$66,804.37	TOTALS	\$169,373.93	\$186,344.78	\$49,833.52
\$66,804.37	Total of NonOperating Designated Funds			\$49,833.52

Trinity Episcopal Church Bethlehem

Soup Kitchen Fund			
For the Year 2021			
	<u>YTD</u>	<u>2021 Budget</u>	<u>YTD % of Budget</u>
BEGINNING Balance			
UnRestricted SK Fund	128,046.47		
REVENUE			
Donations	26,564.56	25,000.00	106.00%
Grant - Operational	0.00	0.00	0.00%
Grant - Reidler	0.00	0.00	0.00%
Reserve EFS Grant (Realized from 2020)	11,935.00	0.00	0.00%
Investments DIT Disbursements	4,703.56	3,700.00	127.00%
Interest Operating / Money Market	12.25	25.00	49.00%
Memorials / Honoraria	170.00	0.00	0.00%
Total Revenue	<u>43,385.37</u>	<u>28,725.00</u>	<u>151.00%</u>
EXPENSES			
Coordinator's S & B	34,971.79	61,000.00	57.00%
Contracted S & B New Bethany	18,029.74	0.00	0.00%
Case Worker's S & B	0.00	0.00	0.00%
Ancillary S & B	765.39	10,500.00	7.00%
Operating: Food Purchases	10,773.18	12,000.00	90.00%
Operating: Guest Services	1,254.44	4,000.00	31.00%
Operating: Professional Services	1,000.00	500.00	200.00%
Operating: Supplies Kitchen & Office	10,543.85	7,500.00	141.00%
Maintenance: Cleaning	1,074.00	500.00	215.00%
Maintenance: Extermination Services	1,712.71	1,000.00	171.00%
Maintenance: Plant & Repairs	1,875.49	3,000.00	63.00%
Maintenance: Recycling/Garbage	2,270.58	2,500.00	91.00%
Utilities & Occupancy	16,260.00	16,260.00	100.00%
Total Expenses	<u>100,531.17</u>	<u>118,760.00</u>	<u>85.00%</u>
Excess(Deficit)			
Revenue Over Expenses	-57,145.80	-90,035.00	
ENDING Balance			
UnRestricted SK Fund	70,900.67		
Reserve Future Operations	19,000.00		
Restricted S.K. Appliances & Restorations	5,540.12		
ENDING AVAILABLE CASH BALANCE	95,440.79		
MEALS SERVED	16,083		
Total Days Served	216		
Average Served / Day	74		

Trinity 2022 Budget Adopted by Vestry 12/14/2021

	2021 Budget	2022 Budget	Change 2021 to 2022
REVENUE			
Plate Offerings	1,500.00	1,500.00	0.00
Pledges / Other Giving	218,953.00	204,924.00	-14,029.00
Rental / Donations	500.00	1,000.00	500.00
Soup Kitchen (2021)			
New Bethany Rental (2022)	16,250.00	12,000.00	-4,250.00
Disbursements Investments	62,000.00	67,900.00	5,900.00
Disbursements Knisely Trust	6,500.00	6,500.00	0.00
Disbursements Whittier UnRestricted	22,000.00	24,000.00	2,000.00
Disbursements Yurchak Memorial	1,000.00	1,000.00	0.00
Fund Raising	500.00	2,000.00	1,500.00
TOTAL REVENUE	<u>329,203.00</u>	<u>320,824.00</u>	<u>-8,379.00</u>
EXPENSES			
<i>Ministry Beyond</i>			
Acceptance	10,790.00	9,685.00	
Assessment	43,162.00	38,742.00	
Outreach	1,500.00	1,500.00	
Soup Kitchen Outreach	11,150.00	0.00	
Total Ministry Beyond	<u>66,602.00</u>	<u>49,927.00</u>	<u>-16,675.00</u>
<i>Parish Life</i>			
Christian Formation	1,500.00	1,500.00	
Altar Supplies	725.00	725.00	
Music	1,500.00	1,500.00	
Worship	1,500.00	1,500.00	
Pastoral Care	275.00	275.00	
Stewardship	1,500.00	1,500.00	
Evangelism	500.00	500.00	
Hospitality Fellowship	0.00	0.00	
Total Parish Life	<u>7,500.00</u>	<u>7,500.00</u>	<u>0.00</u>
<i>Property</i>			
Property Insurance	13,600.00	14,500.00	
Utilities	10,000.00	21,000.00	
Property Maintenance	5,000.00	5,000.00	
Music R&M Reserve	0.00	900.00	
Total Property	<u>28,600.00</u>	<u>41,400.00</u>	<u>12,800.00</u>
<i>Operating</i>			
Parish Audit Reserve	0.00	3,000.00	
Supplies, Financial & Prof Svcs	9,000.00	9,500.00	
Supplies, Office	8,800.00	9,000.00	
Postage	250.00	250.00	
Telecommunications	3,800.00	4,300.00	
Communications / Social Media	2,500.00	3,000.00	
IT Professional Services	1,500.00	1,500.00	
Convention/Vestry Events	150.00	0.00	
Total Operating	<u>26,000.00</u>	<u>30,550.00</u>	<u>4,550.00</u>
Total Salaries & Benefits	<u>200,501.00</u>	<u>200,059.00</u>	<u>-442.00</u>
TOTAL EXPENSES	<u>329,203.00</u>	<u>329,436.00</u>	<u>233.00</u>
Budget Balance	<u>0.00</u>	<u>-8,612.00</u>	

About Trinity Episcopal Church

Location: 44 East Market Street, Bethlehem, PA 18018-5989

Phone: (610) 867-4741 Emergency: (610) 867-4741, x 325

Email: communications@trinitybeth.org

Website: www.trinitybeth.org

Livestreamed Services: www.vimeo.org/trinitybethlehem

Office Hours: Receptionist 9:00 a.m. to 2:00 p.m.

Appointments: Flexible scheduling available. Please contact the Rector to schedule an appointment.

Clergy

The Rev. Dr. Pamela Payne, Rector - pam@trinitybeth.org

The Rev. Canon Clifford B. Carr, Priest Associate

The Rev. Dr. Richard C. Ditterline, Priest Associate

The Rev. Dr. Gerard R. Gaeta, Obl.S.B., Priest Associate

The Rev. Dr. Jane S. Gaeta, Assoc. OSH, Priest Associate

The Rev. Canon Gwendolyn-Jane Romeril, Priest Associate

Staff

Aram Basmadjian, Artist in Residence

Karen Ernst-Reiner, Treasurer - bookkeeper@trinitybeth.org

Laura Stoudt, Soup Kitchen Coordinator – skc@trinitybeth.org

Millard S. Cook, Parish Administrator – millard@trinitybeth.org

James Propst, Sexton

Ministers: All Baptized Members

Vestry

Robert Baser (Clerk of the Vestry)

Joanne Gulya (Junior Warden)

Bill Hontz

John Jastrzemski

Sara Klingner

Ross Mangina (Senior Warden)

Chris Martocchio

Lynn Piccolo

Pat Sisson

Barry Smith

Rick Weaver